



**MHACA**

**Mental Health Association of Central Australia**  
14 Lindsay Avenue, Alice Springs | PO Box 2326 Alice Springs NT 0871  
p: (08) 8950 4600 | f: (08) 8953 5577  
e: info@mhaca.org.au | w: www.mhaca.org.au

## Group Activities Facilitator

<b>POSITION:</b>	Group Activities Facilitator
<b>HOURS:</b>	Casual (including Saturdays)
<b>CLASSIFICATION:</b>	SCHADS Award Level 3 (\$71,841.97 - \$77,033.84) & EBA entitlements
<b>LOCATION:</b>	Alice Springs
<b>REPORTS TO:</b>	<b>Program Manager</b>
<b>ENQUIRIES:</b>	(08) 8950 4600
<b>UPDATED:</b>	29/06/2023

### ABOUT MHACA

MHACA is a specialist psychosocial recovery and mental health promotion organisation with a strong presence and reputation in the community. We strive to make a difference in the lives of people with mental health challenges by supporting participant-driven mental health recovery. Our support services and health promotion programs aim to enhance the mental health and wellbeing of people living in Central Australia through:

- NDIS funded support coordination, capacity building, living skills and recreational activities
- individual and group supports for people experiencing mental health issues
- tenancy support for people experiencing mental health issues who are homeless or at risk of homelessness
- a Day Program offering a Drop-in Centre, group activities and peer support
- mental health promotion campaigns to reduce stigma and encourage help-seeking
- suicide prevention networks and events
- training in mental health first aid, suicide intervention, workplace health and related areas.
- advocacy for improved services at local, State and National levels.

### Position summary:

The Group Activities Facilitator will work in MHACA's Day Program to deliver a range of group programs and assisting participants in the program to feel welcome and get involved.

### Key responsibilities:

#### Role Specific

The Group Activities Facilitator will work as a member of the Day Program and will:

- in collaboration with the line manager and participants, develop and facilitate a flexible program of educational, therapeutic and creativity-based activities in response to participant interest
- ensure accurate planning and evaluation of developed programs



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- accompany participants to community activities and support them to participate
- ensure all activities meet WHS guidelines and are adequately risk assessed.
- attend staff and planning meetings (as required)
- maintain attendance records and client data
- actively participate in the organisation's quality, safety and risk management systems
- perform any other duties which may reasonably be expected in relation to the role.

### **Selection Criteria:**

#### ***Essential***

- A commitment to and interest in working with people who live with mental health challenges.
- An understanding of the issues that impact on people experiencing mental health challenges.
- Demonstrated skills in group facilitation and the organisation of group activities.
- Good time management and organisational skills.
- Computer and report writing skills.
- Ability to work independently and within a team environment.
- Capacity to communicate well to participants from a range of cultural backgrounds. This includes being a good listener.

#### ***Desirable***

- Training in mental health or community services.
- Database entry (or willingness to learn).

### **What's in it for you:**

- A competitive Salary that is above award.
- Salary Packaging meaning a large amount of your package is tax free.
- 6 weeks' annual leave and leave loading.
- Superannuation.
- Annual Wellbeing Allowance of \$400.
- 11 days of personal leave.
- Access to an Employment Assistance Program.
- Monthly supervision.
- A comprehensive training and development program.
- Flexible work hours in appropriate circumstances.

**The successful applicant will be required to provide a current police check and NDIS Worker Screening Clearance ID prior to the commencement of employment.**



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For further information please contact MHACA on (08) 8950 4600 or  
visit the MHACA website on [www.mhaca.org.au](http://www.mhaca.org.au)

Applications must address the Selection Criteria and include a resume and  
contact details of 3 current referees. Please forward to [christine.boocock@mhaca.org.au](mailto:christine.boocock@mhaca.org.au)

For further information on the role contact Christine Boocock 08 89504600  
or email [christine.boocock@mhaca.org.au](mailto:christine.boocock@mhaca.org.au)

Applications will remain open until a suitable candidate is found.