



MHACA

Mental Health Association of Central Australia
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Specialist Support Coordinator

POSITION:	Specialist Support Coordinator
HOURS:	38 hours per week on a 12-month contract.
CLASSIFICATION:	SCHADS Level 5 (\$94,798.60 - \$99,089.48)
LOCATION:	Alice Springs
REPORTS TO:	Support Coordination Manager
ENQUIRIES:	(08) 8950 4600

ABOUT MHACA

MHACA is a specialist psychosocial recovery and mental health promotion organisation with a strong presence and reputation in the community. We strive to make a difference in the lives of people with mental health challenges by supporting participant-driven mental health recovery. Our support services and health promotion programs aim to enhance the mental health and wellbeing of people living in Central Australia through:

- NDIS funded support coordination, capacity building, living skills and recreational activities
- individual and group supports for people experiencing mental health issues
- tenancy support for people experiencing mental health issues who are homeless or at risk of homelessness
- a Day Program offering a Drop-in Centre, group activities and peer support
- mental health promotion campaigns to reduce stigma and encourage help-seeking
- suicide prevention networks and events
- training in mental health first aid, suicide intervention, workplace health and related areas.
- advocacy for improved services at local, State and National levels.

Position summary:

MHACA's Support Coordination Team assists NDIS participants with mental health difficulties and a permanent and significant disability to access quality formal and informal support services in their community.

The Specialist Support Coordinator will have responsibility for establishing and maintaining a positive collaborative relationship with the participant. They will at times work with participants with complex needs requiring time limited supports utilising their additional expertise. They have responsibility for ensuring the participant is linked to the services and supports that will allow them to achieve the goals articulated in their NDIS Plan. The Specialist Support Coordinator will actively be involved in the development, implementation, monitoring, review and reporting of participants programs with key stakeholders.

Participants are supported and encouraged to have control and choice over how, when and where those supports are provided. The Specialist Support Coordinator are employed to facilitate this

process and help participants and their families seek opportunities to build capacity to enable them to reach greater levels of independence and improved quality of life.

Key responsibilities:

Role Specific

- Providing Specialist Support Coordination in accordance with NDIS Practice Standards.
- Providing person centred services that enrich the lives of people living with mental illness.
- The development of complex service plans to address barriers.
- Negotiate appropriate support solutions with multiple stakeholders and seek to achieve well-coordinated plan implementation.
- Ensure that all funding management activities are undertaken, so that all services are delivered with a service agreement in place.
- When required provide time limited support to participants, resolving points of crisis and assisting to reduce the complexities in the broader context of their support environment.
- Actively engage in the development, monitoring, review and reporting of participant's NDIS Implementation Plans and sharing progress with key stakeholders.
- Maintain up to date accurate and comprehensive participant records and documentation in accordance with legislative requirements.
- Liaise with and report as required to NDIA in relation to NDIS participants and their plans.

General

- Attend meetings and advocate on behalf of MHACA as required by the Chief Executive Officer.
- Actively participate in the organisation's quality, safety, and risk management systems.
- Take reasonable care for own safety and that of other people in the workplace.
- Any other duties which may reasonably be expected in relation to the role.

Selection Criteria:

Essential

- Relevant tertiary qualification in Psychology, Social Work, Occupational Therapy, or other Allied Health disciplines.
- Extensive experience in the provision of support, coordination and advocacy for persons who have a disability or live with mental illness.
- Well-developed interpersonal skills including the use of active listening, empathy, social awareness, and emotional intelligence in all communications. Writes clear, accurate and informative reports.
- A thorough understanding of the NDIS and Practice Standards
- Excellent time management skills, including the ability to prioritise competing tasks.
- Demonstrated ability to use analysis and creativity to solve problems, and resilience in handling the challenges and pressures which these service system difficulties can bring.
- The ability to liaise with multiple stakeholders and navigate systems to negotiate positive outcomes for participants.
- NT Drivers Licence.

What's in it for you:

- Salary Packaging; allowing a material component of your salary to be tax free
- 6 weeks' annual leave and leave loading
- 11% superannuation
- Annual Wellbeing Allowance of \$400
- 11 days of personal leave
- Access to an Employment Assistance Program
- Monthly supervision
- A comprehensive training and development program

The successful applicant will be required to undergo a current police and have a NDIS worker screening clearance.

For further information please contact Syed Hassan on (08) 8950 4600.

or

visit the MHACA website on www.mhaca.org.au

**Applications must address the Selection Criteria and include a resume and contact details of three current referees. Please forward to:
syed.hassan@mhaca.org.au**

Applications will remain open until the position is filled.